ANNUAL MVR / CLEARINGHOUSE TRACKER

§391.25 MVR REVIEW · §382.701 CLEARINGHOUSE QUERIES

Two things are due for every driver, every 12 months: an MVR pulled and reviewed with a note in the DQ file (§391.25), and a Clearinghouse limited query (§382.701(b)). If a limited query shows information exists, a full query must be run within 24 hours — and the driver cannot perform safety-sensitive functions until it's resolved. Track medical card and CDL expirations here as well so nothing lapses.

ANNUAL REVIEW TRACKER

DRIVER NAME	HIRE DATE	CDL EXP.	MED CARD EXP.	MVR REVIEWED (DATE/ INITIALS)	CLEARINGHOUSE QUERY (DATE/ INITIALS)	NOTES

CALENDAR YEAR _____

MAINTAINED BY _____

CLEARINGHOUSE ANNUAL QUERY PLAN PURCHASED? (DATE) _____

For general guidance only — not legal advice. Pair with the MIG Driver Qualification File Checklist. Current as of July 2026.